



# Lot Grading Permit Application

Terms and Fees  
Subject to Bylaw No. 10-2004

City of Morden  
Planning & Engineering  
100-195 Stephen Street  
Morden, MB R6M 1V3  
[tel] 204-822-4434  
[fax] 204-822-6494

Application Date: \_\_\_\_\_

Application Number: \_\_\_\_\_

## Applicant & Property Details

Applicant: \_\_\_\_\_ Owner / Contractor / Developer (circle one)

Applicant Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Address: \_\_\_\_\_ Roll No: \_\_\_\_\_

Property Class: SFR [ ] MFR [ ] CM/ID [ ] Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

[ ] Property has a driveway affected by a future sidewalk

Application Fee: \$ \_\_\_\_\_ Paid: [ ] Yes [ ] No [ ] Invoiced

Total Deposit Amount: \$ \_\_\_\_\_ Receipt Number: \_\_\_\_\_

## Application Terms

The purpose of the Lot Grading Permit process is to ensure that drainage paths between properties and in developments remain intact during the process of development and to ensure that driveway construction accommodates future sidewalk elevations. Therefore, the Applicant agrees to the following terms according to Bylaw 10-2004:

- To deposit the amount specified in this application, to pay the non-refundable fee, and abide by the final grading elevations specified on the permit.
- To give the City at least two (2) weeks' notice for placing grading stakes and final inspection.
- To be responsible for protecting the grading stakes from damage or disruption. In the event that the grading stakes are damaged or disrupted and require reinstatement, the Applicant agrees to pay the additional non-refundable fee for the City to reset the grading stakes.
- The City will use the property pins as a guide to set the grading stakes, but does not make any claims regarding the accuracy or position of the pins for establishing the property's boundaries.
- That the deposit will be held as a guarantee that the final landscaping and/or driveway construction will conform to the design grades specified on the "Lot Grading Permit." Should the finished grades be non-compliant, the Applicant will undertake necessary remedial works or the City may undertake remedial works and deduct costs for such works from the applicable deposit. Should the deposit be insufficient to cover the costs of such remedial works, the City may charge the Applicants for these costs.
- In order to uphold the intent of the Lot Grading Policy, please select one of the following, as applicable:

### Landscaping Deposit

The Applicant identified above intends to complete the finished landscaping; the City will return the deposit to the Applicant at the time that finished landscaping is complete.

The Applicant **does not** intend to complete finished landscaping; the City will return the deposit to the owner of the property at the time that finished landscaping is complete. Therefore, it is the Applicant's responsibility to ensure that the application fees and deposits are passed on to subsequent owner(s).

### Driveway Deposit

The Applicant identified above intends to complete the driveway construction; the City will return the deposit to the Applicant at the time that the driveway is complete.

The Applicant **does not** intend to complete the driveway construction; the City will return the deposit the owner of the property at the time that the driveway construction is complete. Therefore, it is the Applicant's responsibility to ensure that the application fees and deposits are passed on to subsequent owner(s).

## Fee Schedule

Classification	Application Fee	Landscaping Deposit	Driveway Deposit	Stake Reset	Re-Survey
Single Family Residential (SFR)	\$ 150.00	\$ 800.00	\$ 750.00	\$ 150.00	\$ 150.00
Multi-Family Residential	\$ 200.00	\$ 1,500.00*	\$ 750.00	\$ 200.00	\$ 200.00
Commercial/Industrial (CM/ID)	\$ 250.00	\$ 1,500.00*	\$ 750.00	\$ 250.00	\$ 250.00

\*Where a property covers more than one lot, the deposit required is \$1,500 for the first lot and \$750 for each additional lot

By signing this application, I agree to abide by the terms of this application and the City of Morden Bylaw.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_