

MINUTES
CITY OF MORDEN
COMMITTEE-OF-THE-WHOLE MEETING
August 12, 2019 9:00 AM

Present: Mayor Brandon Burley, Councillors Nancy Penner, Doug Frost, Garry Hiebert, Jim Hunt, Hank Hildebrand, and Gordon Maddock
City Manager Faisal Anwar, Deputy City Manager Corporate Patrick Dueck,
Police Chief Brad Neduzak, City Planner Martin Sandhurst, M + C
Coordinator Viktor Karklins, Human Resources Officer Mary Anne Neufeld

1.0 ADDITIONS TO AGENDA

- Agenda item 4.7 deferred as further information required.

2.0 BUSINESS ARISING OUT OF THE MINUTES

3.0 PRESENTATIONS

3.1 Canadian Fossil Discovery Centre (Peter Cantelon - ended 9:51 am)

- Five year funding agreement expiring – made a presentation to request funding renewal for the next five years.
- Requesting 11% increase over next five years - \$123,500 per year required for CFDC to thrive.
- CFDC achieved Signature Museum status in 2016 and was featured on stamp by Canada Post and coin by the Royal Canadian Mint.

3.2 Temporary Road Closure Request – Stephen Street (Ashton Wiebe and Branna Bachynski)

- Request to close 577 Stephen Street for Sep 7 – 3:00 to 5:00 pm
- Stephen Street – a major thoroughfare – businesses in immediate area affected by closure have not yet been contacted
- Applicants to follow up with adjacent businesses and report back to City Manager

4.0 CORPORATE (finance, city planning, community services)

Corporate Section is chaired by Councillor Hildebrand.

4.1 Finance Report

Financial Statements to July 31, 2019

- Budget numbers entered with the exception of the Fiscal Services Section. All numbers will be completed by next C/W meeting.
- No balance sheet has been provided since November, 2018. Balance sheet format needs to be created in ICity.

**Moved by Councillor Doug Frost Seconded by Councillor Nancy Penner
That Council approve the Financial Statements to July 31, 2019 as
presented.**

- Councillor Garry Hiebert recommended we should not approve Financial Statements to July 31, 2019 as presented due to absence of a Balance Sheet.

(NOT CARRIED - 3 in favor; 4 opposed)

4.2 Municipal Heritage Designation Policy

(Councillor Gordon Maddock exited due to a conflict of interest).

- Martin Sandhurst referred to January committee meeting discussion
- Policy based on City not covering majority of costs
- Recommends that policy would ensure allocation of cost to property owner
- Stop gap measure until we have Heritage Designation plan
- Recommend to approve policy as presented in report.

**Moved by Councillor Jim Hunt Seconded by Councillor Garry Hiebert
That Council approve policy as presented in the report.
(Carried)**

4.3 216 9th Street – Heritage Designation By-Law

- Designate individual property under Heritage Designation
- First Reading was held in January
- City Planner recommendation that this move forward to Council Meeting
- Hearing to be set up and advertised in newspapers; notify property owner and Minister of Heritage.

(Councillor Gordon Maddock rejoined meeting at 10:17 am).

(Martin Sandhurst left meeting at 10:17 am).

4.4 Park Rental Agreement

- Presented for information and approval
- Useful for record keeping even when rental fee not charged
- Deposit for park rental will be required
- Liability insurance – lessee required to provide evidence of insurance
- Agreement needs to be re-written; locates required prior to insertion of tent pegs into ground, for example
- Item deferred for further information.

4.5 Community Services and Events Report

- For information only

4.6 Board of Revision – Member Appointment for 2018 Assessments

- Resolution required so Board of Revision set for Sep 30, 2019
- Chaired by Councillor Hank Hildebrand in past years
- Committee is all of Council
- Secretary - Deputy City Manager-Corporate Patrick Dueck; Alternate - City Manager Faisal Anwar
- Background information documents to be sent to Council

Moved by Councillor Garry Hiebert Seconded by Councillor Jim Hunt that Council approve the Board of Revision Member Appointees be as follows – Councillor Hank Hildebrand – Chair; Secretary – DCM-Corporate Patrick Dueck; Alternate – City Manager Faisal Anwar; Committee – all members of Council. (Carried)

Supplementary Taxes – 2018 and 2019

4.7 Deferred to Special Meeting of Council.

Deputy City Manager Report – Corporate

4.8 Working on supplementary taxes for past several weeks – tight turnaround; assessment branch has changed the way process is handled; manual process until I-City software set up fully. Board of Revision set for Sep 30, 2019.

AMM 2019 Education – Leading Practices in Municipal Government – Oct 11, 2019

4.9

- Nancy Penner, Hank Hildebrand and Brandon Burley planning to attend. Doug Frost and Gordon Maddock will review their availability status.

MOVED BY Councillor Doug Frost SECONDED by Councillor Nancy Penner that the registration fee for the Leading Practices in Municipal Government be covered for Members of Council planning to attend along with indemnity and mileage.

(Carried)

The Operations section is chaired by Councillor Frost. Began at 10:47 am

5.0 OPERATIONS (*maintenance – facilities, parks, pw catchall, utilities, engineering*)

5.1 Facilities Report

- For information only

5.2 Parks and Urban Forestry Report

- For information only

5.3 Water Treatment Report

- For information only

5.4 Utilities Report

- For information only

5.5 Pembina Valley Conservation District transition to Watershed Boundaries

**MOVED BY Councillor Gordon Maddock SECONDED BY Councillor Jim Hunt that Councillor Garry Hiebert and citizen Brian Minaker be appointed as Citizen Reps to the Pembina Valley Conservation District as they transition to Watershed Boundaries.
(Carried)**

5.6 ~~Deputy City Manager Operations Report~~
10:55 am ended

6.0 COMMITTEE-OF-THE-WHOLE

6.1 Fire Chief Report

- For information only

6.2 Police Chief Report

- For information only

6.3 City Manager Report (*CM report, HR, Communications*)

- For information only
- Professional Development – CM Faisal Anwar requested authorization to attend EDAC; conference is held out of province.

MOVED BY Doug Frost SECONDED BY Gordon Maddock that City Manager Faisal Anwar be authorized to attend the EDAC Professional Development Conference in Edmonton. (Carried)

6.4 Mayor Report

- For information only

- 6.5 Municipal Campaign Period - caretaker conventions in Election Years
- **For information only – to pursue as an action item in future**
 - Protect integrity of organization during campaign period
 - Blackout periods for financial decisions during campaign times
 - Prevent use of taxpayer funds to make decisions to incite votes
 - Have ability under Municipal Act to enact this
 - Exemptions for emergency spending
 - Suggest to AMM as provincial policy

External Organizations *(if decisions of Council committee are needed)*

- 6.6 Manitoba Urban Forest Council – Sponsorship Request
- For Community Tree Care Workshop
 - Sponsorship for costs in kind for meeting room and hall rental

MOVED by Councillor Gordon Maddock SECONDED by Councillor Hank Hildebrand that Council approve the sponsorship for costs in kind for meeting room and hall rental.

(Carried)

- 6.7 Fire Fighters Appreciation Banquet – October 25, 2019
- For information only

- 6.8 **Organizational Strategies** *(corp plan, asset mgmt., future projects)*

- 7.0 **IN-CAMERA**

MOVED BY Councillor Nancy Penner SECONDED BY Councillor Hank Hildebrand That the Committee move In-Camera at 11:30 am.

(Carried)

- 7.1 **MOVED by Councillor Jim Hunt SECONDED by Councillor Gordon Maddock That the In-Camera Meeting move back to Committee-of-the-Whole and approve the recommendations for the In-Camera meeting at 12:40 pm.**

(Carried)

- 8.0 **MOVED BY Councillor Garry Hiebert SECONDED BY Councillor Doug Frost that we do now adjourn at 12:44 pm.**

(Carried)